

Car and Truck Expenses Worksheet (Complete for all vehicles)

- 1 Make and model of vehicle _____
- 2 Date placed in service _____
- 3 Type of vehicle _____
- 4 a Ending mileage reading _____
- b Beginning mileage reading _____
- c **Total miles for the year** _____
- 5 Business miles for the year _____
- 6 Commuting miles for the year _____
- 7 Other personal miles for the year _____
- 8 Percent of business use _____
- 9 Is another vehicle available for personal use? Yes () No ()
- 10 Was the vehicle available for personal use for off-duty hours? Yes () No ()
- 11 Was the vehicle used primarily by a more than 5% owner or related person? Yes () No ()
- 12 a Is there evidence to support the business use claimed? Yes () No ()
- b If yes, is the evidence written? Yes () No ()

Actual Expenses

- Gas _____
- Oil _____
- Repairs _____
- Vehicle Insurance _____
- Vehicle lease or rent _____
- Vehicle registration, license _____
- Other (specify) _____
- _____
- _____
- _____
- _____
- _____